



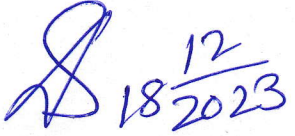
UNIVERSITY OF CALCUTTA

Notification No. CSR/46/2023

It is notified for information of all concerned that the Syndicate in its meeting held on 12.12.2023 approved & subsequently confirmed on 13.12.2023 (Item No.02) the Examination Regulations for semester wise Four-year B.Com. (Honours & Honours with Research) & Three-year B.Com. Courses of studies (under Curriculum & Credit Framework, 2022), under this University, as laid down in the accompanying pamphlet.

The above shall be effective from the session 2023 -2024 and onwards.

SENATE HOUSE
KOLKATA-700 073
18/12/2023


Prof.(Dr.) Debasis Das
Registrar

Regulations relating to Examinations for the semester wise Four-Year B.COM. (Honors & Honours with Research) and Three-Year B.COM. Courses of Studies (under CCF, 2022) conducted by the University of Calcutta.

1) The 4-year B.Com.(Honours and Honours with Research) Course of Studies under CCF, 2022 shall consist of Eight(8)Semesters(Semester-I,Semester-II,Semester-III,Semester-IV,Semester-V,Semester-VI, Semester-VII, and Semester-VIII) with exit options after 2nd, 4th and 6th Semesters and the 3-Year B.Com. Course of Studies under CCF, 2022 shall consist of Six (6)Semesters(Semester-I,Semester-II,Semester-III,Semester-IV,Semester-VandSemester-VI) with exit options after 2nd and 4thSemesters.

2)Semester-end Examinations are to be held ordinarily at the end of the concerned Semester, i.e., Semester-I, Semester-III, Semester-V, Semester-VII for 4-year Programme and Semester-I, Semester-III, and Semester-V for 3-Year Programme in **December-January**, and Semester-II, Semester-IV, Semester-VI, Semester-VIII for 4-year Programme and Semester-II, Semester-IV, and Semester-VI for 3-Year Programme in **June-July**.

3)Requisite Attendance:

(i) A Student attending at least 75% of the total number of classes* held shall be allowed to appear at the concerned Semester-end Examinations subject to fulfilment of other conditions laid down in the regulations.

(ii) A Student attending at least 60% but less than 75% of the total number of classes* held shall be allowed to appear at the concerned Semester-end Examinations subject to the payment of prescribed condonation fees and fulfilment of other conditions laid down in the regulations.

(iii) A Student attending less than 60% of the total number of classes* held shall not be allowed to appear at the concerned Semester-end Examinations.

*Such attendance will be calculated from the date of commencement of classes or the date of admission, whichever is later.

Calculation of attendance percentage shall include all the courses offered in the concerned semester.

4)Duration of Theoretical Examinations.

Full Marks		Duration
Non MCQ	MCQ	
≤ 25	≤ 50	1 hour
>25 but ≤ 50	>50 but ≤100	2 hours
>50 but ≤75	-----	3 hours
>75 but ≤100	-----	4 hours

Note:- Duration and Modalities of the Practical Examinations shall be determined by the concerned U.G. Board of Studies duly approved by the appropriate authorities.

5)a)The Semester-end Examinations shall comprise the Examination in DSC(Major / Core), Minor and SEC papers for 4-year Programme and MDC (Major/ Core), Minor and SEC Papers for 3-year Programme and the said examinations shall be held at **Away Centers** for the Theoretical Papers / Component of the Papers, and Examinations of Practical / Tutorial part, if any, will be held at the **Home Centers**. These examinations will be called Semester-end Examinations.

b) (i) The Examinations for **IDC/ MDC, AEC and CVAC/VAC** will be held at **Home Centers** before the commencement of Semester-end Examination.

(ii) In case of AEC & the **compulsory** CVAC/VAC, the setting of question papers and scheduling of examinations shall be done by the University and the answer scripts will be evaluated internally by the teachers of the respective colleges.

(iii) In respect of **IDC/MDC & the optional CVAC/VAC (4th CVAC/VAC to be offered at the 2nd semester)** the examinations will be held at the **Home Centers** and the colleges will arrange for setting of question papers, scheduling of examinations and evaluating of answer scripts internally by the teachers of the concerned colleges.

(iv) The Controller of Examinations shall fix the dates of submission of marks for IDC/MDC, AEC and CVAC/VAC. Ordinarily, the process of marks submission by the college to the University shall be completed before the commencement of Semester-end Examination.

(v) In case, a student does not enroll or is not eligible for the Semester-end Examination, marks obtained / credit earned by the candidate in IDC/MDC, AEC, and CVAC/VAC of the said Semester shall not be retained.

6) Question papers of the DSC (Major/Core) for 4-year programme, MDC (Core/ Major) for 3-year programme and SEC papers for both 4-year and 3-year programme shall be set in English version only.

7) Medium of Answer

For examinations in the subjects other than those are language-based, candidates shall have the option of writing their answers in either Bengali or English unless instructed otherwise in respective question paper(s).

For examinations in AECs (i.e., Bengali, Hindi, Urdu, Compulsory English & Alternative English) candidates shall have to write their answers in the respective language only.

8) An Examination shall be held always under the current syllabus.

9) First semester classes for B.Com. Courses of studies shall commence ordinarily within thirty days from the date of publication of results of the H.S. Examination of the year conducted by the West Bengal Council of Higher Secondary Education. Classes for Second Semester to Eighth Semester for the 4-year Programme and Second Semester to Sixth Semester for the 3-Year Programme shall commence ordinarily within seven days from the date of completion of lower Semester-end Examination of the year respectively (e.g., Classes of 2nd Semester shall commence within seven days from the completion of 1st Semester Examination).

10) An affiliated College/Institution shall submit application forms in prescribed format duly filled in by the candidates intending to appear at the said Semester-end Examination(s) to the Controller of Examinations within the last date fixed by the University.

Admit Card for an examination shall not be issued to the college concerned in favour of a candidate unless his/her application is duly filled-up in all respects, particularly in regard to :

- i) Date of admission to the first semester class with subject combination,
- ii) Year of first appearance in the examination of the semester concerned and
- iii) Year(s) of appearance(s) in the Semester-I/ Semester-II/ Semester -III / Semester-IV/ Semester -V/ Semester-VI/ Semester-VII/ Semester-VIII Examinations (for the 4-Year Programme) and Semester-I/ Semester-II/ Semester -III / Semester-IV/ Semester -V/ Semester-VI Examinations (for the 3-Year Programme), as the case may be, together with the results of the concerned Examinations thereof and such other information as may be required by the University from time to time, and duly endorsed by the Principal testifying his/her good conduct, requisite attendance record in theoretical and practical/tutorial classes in each of the subjects in which he/she intends to appear and eligibility under this regulations for appearance at the concerned examination and in the said subject(s).

11) Qualifying Marks, SGPA & CGPA

(i) In order to earn the corresponding credit of any paper, a candidate has to secure 30% marks separately in Theory and Practical/Tutorial component of the said paper, whichever is applicable.

(ii) SGPA: Semester Grade Point Average (SGPA) will be calculated provided a candidate secures qualifying marks in all the papers of the concerned Semester. For a candidate failing to obtain qualifying marks in one or more papers, the SGPA will be shown as "NA (Not Applicable)".

(iii) CGPA: The Cumulative Grade Point Average (CGPA) will be calculated on the basis of the SGPAs of all the Semesters. Ordinarily the CGPA will be calculated after the 6th Semester and after the 8th Semester. However, for candidates seeking exit after the 2nd /4th Semester/6th Semester (for the 4-Year Programme) and after the 2nd /4th Semester (for the 3-Year Programme), CGPA will be calculated accordingly, provided candidates completed a 3-credit internship. In order to get CGPA a candidate shall have to clear all the Semesters up to that level. For a candidate with 'NA' shown against SGPA in one or more semesters, CGPA shall be shown as 'NA'.

12) If a candidate secures qualifying marks in all papers of the First Six Semester Examinations (i.e., Semesters I – VI) of the 4-year B.Com. Programme but fails to secure a minimum CGPA of 4.0, the candidate will get a 3-year B.Com. Degree, provided candidate also completes a 3-credit Internship.

However, such candidate may re-appear at the 5th or 6th Semester-end Examinations or both, of the 4-year Programme, at the immediate next available chances within the stipulated period of time to obtain a minimum CGPA of 4.00, failing which the previous status based on the previous aggregate shall be retained.

If a candidate secures 30% marks in all the papers of First Six Semesters and also secures a minimum CGPA of 4.00 and wants to take Exit from the 4-year Programme, will get a 3-year B.Com. Honours Degree, provided such candidate also completes a 3-credit Internship.

Candidates securing 30% marks in all the papers of Six Semesters of a 3-year Programme will get a 3-year B.Com. Degree, provided such candidates also completes a 3- credit Internship.

A candidate securing 30% marks in all the papers of the first Two Semesters, may exercise EXIT option, provided he /she completes Internship of 3- Credit in order to get **CERTIFICATE in Commerce**.

A candidate securing 30% marks in all the papers of the first FOUR Semesters, may exercise EXIT option, provided he /she completes Internship of 3- Credit in order to get **DIPLOMA in Commerce**.

Completion of Internship shall mean undertaking of the 'Internship' and securing qualifying marks at the evaluation of 'Internship'.

13) (i) Candidates securing a minimum CGPA of 4.00 securing 30% marks in all the papers of First Six Semesters of the 4-year Programme, shall be eligible to join the 7th semester classes. Candidates securing a **minimum CGPA of 7.5** in the first Six Semesters of the 4-year Programme may opt for **Honours with Research Course** in the 7th & 8th semesters and the candidates securing **CGPA of less than 7.5** In the first Six Semesters of the 4-year Programme may opt for **4-Year Honours Course (without Research)**.

(ii) If a candidate secures a minimum of CGPA of 4.00 but fails to secure a minimum CGPA of 7.5 may re-appear at the 5th or 6th Semester-end Examinations or both, at the immediate next available chances within the stipulated period of time to obtain a minimum CGPA of 7.5 for joining **Honours with Research Course** in 7th and 8th Semesters of the 4-year Programme.

In case such candidates fail to obtain a minimum CGPA of 7.5 the previous status at the end of 6th semester based on the previous aggregate shall be retained.

(14)

(i) Candidates joining the 7th & 8th semester classes fulfilling the conditions laid down in 13(i), and securing 30% marks in all the papers/ dissertation of 7th & 8th semester but failing to obtain CGPA of 4.00 after 8th semester of the 4-year Programme, will be awarded 3-year B.Com. Honours Degree on the basis of the marks obtained up to 6th semester. However, such candidates may reappear at the 7th/ 8th semester or both, in the immediate next available chances within the stipulated period of time, failing which previous status shall be retained.

(ii) Candidates pursuing 7th & 8th semester classes securing 30% marks in all the papers/ dissertation of 7th/8th semester and securing minimum CGPA of 4.00 after 8th Semester, will be awarded 4-year B.Com. Honours/ Honours with Research Degree, as the case may be.

15) A candidate who is eligible to appear at any of the Semester-end Examinations, does not enroll or does not appear at the examinations or fails to secure qualifying marks in one or more paper(s) at the concerned examinations, as well as a candidate not eligible to appear at the Semester-end Examination, will be allowed to attend the classes in the next higher semester, as applicable and may appear at the said higher Semester-end Examination provided the candidate is otherwise eligible.

Explanation:-

Candidates not eligible/ not enrolling for an **Odd Semester** Examination will be allowed to join the next successive **Even Semester Classes** and appear at the respective examinations, if otherwise eligible. However, such candidates shall have to enroll and join the **Odd Semester Classes** and will appear at the corresponding Odd Semester Examination (for which they were previously not eligible or not enrolled) before joining the next higher Odd Semester Classes.

For example, if a candidate becomes ineligible or if he /she does enroll for Semester I Examination, he / she shall be allowed to join the classes of Semester II and also shall be allowed to appear in Semester II Examination, if otherwise eligible, but he/she shall have to enroll and join the Semester I Classes and appear in Semester I Examination before joining Semester III Classes. However, the candidates shall not be allowed to join classes in the 7th Semester of the 4-year Programme unless they clear all the first Six Semesters with CGPA of 4.00 and above.

Similarly, candidates not eligible/ not enrolling for an **Even Semester-end Examination** will be allowed to join the next successive **Odd Semester** classes and appear at the respective examinations, if otherwise eligible. However, such candidates shall have to enroll and join the **Even Semester** class and will appear at the corresponding **Even Semester-end** examination (for which they were previously not eligible or not enrolled) before joining the next higher Odd Semester Classes. However, the candidates shall not be allowed to join classes in the 7th Semester of the 4-year Programme unless they clear the first Six Semesters with CGPA of 4.00 and above.

16) If a candidate secures qualifying marks in Practical Paper(s)/Project Work/Tutorial, but fails to secure qualifying marks in Theoretical Paper(s) / Theoretical Component of the Paper(s), the marks of Practical Paper(s)/Project Work/Tutorial shall be retained.

Similarly, If a candidate secures qualifying marks in Theoretical Papers/Theoretical Component of the Paper(s) but fails to secure qualifying marks in Practical Paper(s)/Project Work/ Tutorial, the marks of Theoretical Papers/Theoretical Component of the Paper(s) shall be retained.

17) A candidate who fails to secure qualifying marks in one or more papers of a Semester may appear in those paper(s) when the concerned Semester Examinations will be held next.

18) Cancellation of Examination

Candidate may apply through the Principal for cancellation of enrollment of the concerned Semester end Examination within fifteen working days from the date of completion of Theoretical Papers / Theoretical Component of the Paper(s) of the said examinations. Such option for cancellation of examination once exercised cannot be revoked.

19) Grace Marks

A candidate who fails to obtain qualifying marks in any paper(s)/ component of paper(s) in any Semester-end Examination for shortage of One (1)Mark only shall be awarded Grace Mark of One (1) in such paper(s) or component of paper(s). Such Grace Marks will be shown in the mark sheet.

20) Re-examination/Review

i) Re-examination/review is applicable only for non-MCQ Theoretical Papers/Theoretical Component of Paper(s). Re-examination/ review is not permissible for IDC/MDC, AEC, CVAC/VAC and Practical & Tutorial Examinations and Project Work.

ii) A candidate will be eligible to apply for review for answer scripts If he/she appears at the concerned Semester Examination as a whole.

iii) A candidate shall be allowed to apply for re-examination/review of not more than 2(two) Theoretical Paper(s)/ Theoretical Component of Paper(s), i.e. **DSC (Major/Core), Minor & SEC for 4-year programme and MDC (Core/Major), Minor and SEC for 3-year programme**, taken together, within the University notified date after publication of results of the Semester-end Examination provided that he/she has secured qualifying marks, i.e., 30%, in the remaining papers of the concerned Semester-end Examination.

Marks awarded on re-examination will be taken as the marks obtained by the candidate in that paper, provided, however, if on re-examination the marks get enhanced by more than 15% or get reduced by more than 5% compared to the marks obtained by the candidate previously (percentage will be calculated on the basis of the full marks of the theoretical component of that paper) the answer script of the said paper will be referred to the third examiner. Among the marks awarded by three examiners, i.e., original examiner, second examiner (re-examiner) and the third examiner, the average of the two closer marks obtained will be awarded. Revised marks will be given effect, provided it does not lead to lowering of Letter Grade.

(21)

Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)

A 10 point grading system shall be followed for the purpose of Grade Point Calculation, as shown below.

Percentage of Marks	Grades	Numerical Grade Points
≥90% to 100%	A++	9.0 – 10
≥80% but <90%	A+	8.0 – 8.9
≥70% but <80%	A	7.0 – 7.9
≥60% but <70%	B+	6.0 – 6.9
≥50% but <60%	B	5.0 – 5.9
≥40% but <50%	C+	4.0 – 4.9
≥30% but <40%	C	3.0 – 3.9
<30%	F	0
Absent	Ab	0

- i) Numerical Grade Point shall not be calculated in respect of a failed paper
- ii) The multiplicative factor shall be 0.10 for all Grades for the purpose of calculating numerical Grade Point.

Example:

If the student secures P%, where $P \geq 30$ his/her grade point will be $[3.0 + \{(P-30) \times 0.1\}]$ or simply $30 \times 0.10 = 3$

If a student scores 52% in a particular paper, his/her grade point for the paper will be $(3.00 + 0.1 \times 22) = 5.20$ or simply, $52 \times 0.10 = 5.2$

22) (a) Semester Grade Point Average (SGPA)

The Semester Grade Point Average (SGPA) will be the weighted average of the numerical grade points obtained in all the papers of the given semester, where Weights refer to the Credits assigned to the concerned papers. If the Numerical Grade Points obtained by a student in different papers of a Semester are denoted by P_i and the credit of the corresponding papers are denoted by C_i , the SGPA will be $[\sum(P_i \times C_i) / \sum C_i]$ where $i=1$ to n , and n = no. of papers in the Semester. The SGPA shall be shown in the mark sheet up to the third decimal point.

22) (b) Cumulative Grade Point Average (CGPA)

Cumulative Grade Point Average (CGPA) over six/eight semesters shall be the weighted average of the six/eight SGPA's.

$CGPA = (\sum(SGPA_j \times C_j) / \sum C_j)$ where $j = 1$ to $6/8$. CGPA shall be calculated and shown up to three decimal places. $SGPA_j$ is the SGPA of the j^{th} Semester ($j=1$ to $6/8$) and C_j is the total credit of j^{th} Semester used for Grade Point Calculation.

The grade of the candidate on the basis of CGPA will be as follows:

CGPA	Letter Grade	Remarks
9.000–10.000	A++	Outstanding
8.000– 8.999	A+	Excellent
7.000– 7.999	A	Very Good
6.000– 6.999	B+	Good
5.000– 5.999	B	Average
4.000– 4.999	C+	Fair
3.000– 3.999	C	Satisfactory
0.000– 2.999	F	Fail

Both SGPA and CGPA will be rounded off to the third place of the decimal and will be shown as such on the grade sheet. The grade sheet issued at the end of each semester shall include the total marks obtained in each paper / module as well as the SGPA, the total marks obtained in that semester and the credit earned in the semester concerned. The final grade sheet, shall include the SGPA of two/ four/ six/eight semesters, CGPA, Letter Grade, the marks obtained, total marks and the total Credits earned.

23) Degree

- i) A candidate pursuing 4-year or 3-year B.Com. Course, clearing all the papers of the 1st and 2nd semesters and also completing a 3-credit Internship and exiting the course at the end of the 1st year shall get a **Certificate in Commerce** with 45 credits.

- ii) A candidate pursuing 4-year or 3-year B.Com. Course, clearing all the papers of the 1st, 2nd, 3rd& 4th semesters and also completing a 3-credit Internship and exiting the course at the end of the 2nd year shall get a **Diploma in Commerce** with 88 credits.
- iii) A candidate pursuing 4-year B.Com. Course clearing all the papers of the 1st to 6th semesters and also completing a 3-credit Internship, obtaining a CGPA of 3.00 or more but less than 4.00 at the end of the 3rd year shall get a **3-year B.Com. Degree.**

A candidate pursuing 3-year B.Com. course clearing all the papers of the 1st to 6th semesters and also completing a 3 credit Internship, obtaining a minimum CGPA of 3.00 at the end of the 3rd year shall get a **3-year B.Com. Degree.**

- iv) A candidate pursuing 4-year B.Com. course, clearing all the papers of the 1st to 6th semesters and also completing a 3-credit Internship, obtaining a minimum CGPA of 4.00 and **exiting the course at the end of the 3rd year** shall get a **3-year B.Com. Honours Degree.**
- v) Candidates pursuing the 4th year B.Com. course of study without Research and securing qualifying marks in all the papers of 7th& 8th semesters and also obtaining a minimum CGPA 4.00 after the 8th semester shall be awarded a **4-year B.Com. Honours Degree without Research.**
- vi) Candidates pursuing the 4-year B.Com. course of study with Research and securing qualifying marks in all the papers of 7th& 8th semesters and also obtaining a minimum CGPA 4.00 after the 8th semester shall be awarded a **4-year B.Com. Honours with Research Degree.**

Explanation for (v) and (vi)

Such candidates shall have to complete a 3-credit Internship within the 6th semester of study.

24) A candidate, after successful completion of a 4-year B.Com. Course (Honours/ Honours with Research) or 3-year B.Com. Course shall not be entitled to seek admission in B.A./ B.Sc./ B.Com. courses of this University.

