



**Memo No. :I.A./911/Departmental Audit Information**

**Dated : 31.05.2024**

This is hereby informed to the “Head of the Department” of all the Academic and Administrative departments of University of Calcutta, that the “Departmental Audit Query” form for the financial year 2023-2024 has been uploaded in Calcutta University website. After properly filling up the form, mail the soft copy (only as *MS- Word* file, no Scan or PDF copy) to official Email-ID ([cu.aa.ia.2016@gmail.com](mailto:cu.aa.ia.2016@gmail.com)) of Internal Audit Section before the stipulated date i.e. **28<sup>th</sup> June, 2024.**

Sd/-

Internal Auditor, C.U.