

MEMO NO. 1

Dated:01.04.2023



UNIVERSITY OF CALCUTTA

FOR OFFICE USE ONLY

ARP _____ / _____

RECEIVED ON _____

SIGNATURE _____

AUDIT & ACCOUNTS DEPARTMENT, INCOME TAX CELL, 3RD FLOOR, CENTENARY BUILDING,

87/1 COLLEGE STREET, KOLKATA- 700073. Dial: 033-2241 0071 EXT. NO.: 433 Email: tdscell.cu@gmail.com

DECLARATION FOR PROPOSED INCOME TAX SAVINGS INVESTMENTS AND OTHER INFORMATION FOR THE FINANCIAL YEAR 2023-24

[BEFORE FILLING THIS FORM PLEASE READ CAREFULLY THE MEMORANDUM ANNEXED WITH THIS FORM]

Employee Code: _____ Name: _____ PAN: _____

Designation: _____ Department: _____ Date of Birth: ____ / ____ / ____

Mobile No.: _____ Father's Name: _____

Residential Address: _____

E-mail Address: _____ (in block letter) Aadhaar Card No.: _____
(If not submitted earlier) (Attach photocopy of Aadhaar card if not already submitted)

I would like to select OLD/NEW regime method for computation of income tax for F.Y.2023-24
(Strike out which is not applicable)

In case one opts for NEW regime, no need to fill up the data for proposed savings as listed below.

* Proposal for tax saving investments for F.Y. 2023-24 need to be filled up only for OLD regime option.

Proposal of Investments for the F.Y. 2023-24 and other information:

1. Rent payable as tenant: ₹ _____ per annum

(Attachment of original Rent Bill for any one month of FY 2023-24 and photocopies of PAN Card of the Landlord are mandatory, if annual payable rent is more than One Lakh attach attested photocopies of agreement between Landlord and Tenant too)

2. National Savings Certificate: ₹ _____ 3. Interest from National Savings Certificate: ₹ _____

4. Recovery of H.B.L. by **Calcutta University** a) Interest ₹ _____ b) Principal ₹ _____

5. Recovery of H.B.L. by **C.U. Co.Op.Society** a) Interest ₹ _____ b) Principal ₹ _____

6. Recovery of H.B.L. by **Other Authorised Institution:** a) Interest ₹ _____ b) Principal ₹ _____

H.B.L. denotes House Building Loan (Max. ded. for H.B.L. Int. (for const./new pur. of self occupied house property) is Rs.2 lakh (u/s.24) only

*** 1. Please mention only Interest amount in case of Renovation/Alteration of Self-occupied house property/properties.

2. In case of co-borrowing, benefit will be proportionately distributed among all the co-borrowers unless declaration of other co-borrowers denouncing the benefit is submitted.

7. Interest from Savings Account(s): ₹ _____ 8. Interest from any other source (Except SI.No.3 & 7): ₹ _____

9. Income from other source (except SI.No. 3, 7 and 8) ₹ _____

*****SI.No.3, 7, 8 and 9 are optional.**

[Please see overleaf]

10. L.I.C. Premium: ₹ _____ 11. P. P. F.: ₹ _____ 12. P. L. I. Premium: ₹ _____
 13. ULIP Premium: ₹ _____ 14. E.L.S.S.: ₹ _____
 15. Tax Savings Term Deposit: ₹ _____
 16. Tuition Fees ₹ _____ (allowable for Maximum Two dependent children)
 17. L.I.C. Premium for Pension Fund: ₹ _____ 18. Sukanya Samridhi Yojana for Girl Child ₹ _____
 19. Any other Investment (**Please Specify**) ₹ _____

N.B.: Maximum exemption limit 150000/- for Sl.No.2 to 19 including PF and GSLI except recovery of interest on H.B.Loan and Sl.No. 7 to 9.[u/s 80C, 80CCC, 80CCD(1)]

20. National Pension Scheme (NPS): ₹ _____ (maximum eligible Exemption Limit ₹50,000/-) [U/S 80CCD(1B)]
 21. Premium for Medical Insurance: (a) Self ₹ _____ (b) Parents ₹ _____ (U/S 80D)
22. Expenditure for disabled dependent: ₹ _____ Attachment of Disability Certificate is mandatory.(U/S80DD)
 23. Expenditure for Special Ailment of Self/Dependent: ₹ _____ Attachment of Certificate is mandatory (U/S 80DDB) (rule 11DD of Income Tax Rules)
 24. Interest on repayment of Higher Education Loan ₹ _____ (U/S 80E)
 25. Donation (U/S 80G): ₹ _____ (U/S 80G)
26. Deduction for self disability: ₹ _____ Attachment of Disability Certificate is mandatory.(U/S 80U)
 27. Additional Deduction on interest of Housing Loan (U/S 80EE/ 80EEA): ₹ _____ (Allowable as per IT rules)

***Tuition Fees, Medical Insurance Premium and Life Insurance Premium will be allowed as per IT Rules.**

DECLARATION:

I, the undersigned, declare that I am responsible to produce the relevant documentary evidences in support of my above stated income tax saving proposals in time, as and when it is asked for by my employer. If I fail to produce the relevant documentary evidences in support of my income tax saving proposals, and as a result any income tax liability is arisen, I shall have no objection to the recovery of all such income tax liability along with interest by my employer from my monthly salary at a time.

Full Signature: _____

Dated: _____

Signature verified by HOD with Seal & Date

<p>LAST DATE OF SUBMISSION: 30.04.2023 Submitted proposal can be amended any time within 01.05.2023 to 31.12.2023</p>
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