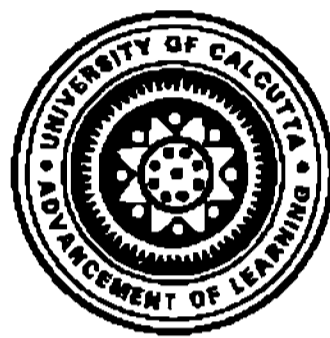


UNIVERSITY OF CALCUTTA



BY

PROFESSOR (DR.) SONALI CHAKRAVARTI BANERJEE

Pro-Vice-Chancellor for Business Affairs & Finance

28 November, 2016

His Excellency the Hon'ble Chancellor, Hon'ble Vice-Chancellor, Pro-Vice-Chancellor for Academic Affairs, Registrar and Distinguished Members of Senate,

I rise to place before you the proposed budget estimates for the year 2017-18 along with the revised estimates for the year 2016-17 for your kind information and approval. The budget estimate has been approved by the Finance Committee in its meeting held on 25.11.2016 and the same has been accepted by the Syndicate in its meeting on 28.11.2016. The Financial Estimate is now finally being placed before the Senate in terms of Statute 33(2)(b) of the Calcutta University First Statutes, 1979.

1. Income/Receipts

1.1 Fund Flow from UGC to the University

During the Financial Year 2015-16 the University received Rs. 50.11 cr (approx.) from the UGC. It is pertinent to note that the Hon'ble Vice-Chancellor and other distinguished professors of the University have actively pursued UGC for research and development programmes so that funds are released.

1.2 Funds from the State Government

The University acknowledges the continuous financial and administrative support of the Higher Education Department, Govt. of West Bengal which helped the University to maintain and enhance its excellence in an environment of global and national academic competitiveness. During the Financial Year 2015-16 the total grant received was Rs. 90.29 cr.

1.3 Funds from Other Agencies

Distinguished members of faculty of the University are carrying out various research works in different departments of the University. The necessary funds are being received from various Funding Agencies such as CSIR, DBT, DST, DAE, ICPR, ICMR, ICSSR, ICAR, ICHR,

INSA, AICTE etc. for these research works. In the year 2015-16 the University has received Rs. 25.72 cr from these agencies.

1.4 University's Own Initiatives

Resource generation from the University's own sources are broadly classified into two sub-heads. One takes into account the various fees, sales proceeds & miscellaneous receipts, and the other consists of service charges generated from Endowment Funds. Our own resource generation during the year 2015-16 was Rs. 24.77 cr.

2. Use of Resources: Expenditure, Activities and Performances of Different Administrative Departments

I now place before you a brief outline of an activity report to highlight the functioning and performance of the different administrative departments of the University, which would justify our allocation of resources and their utilisation.

2.1 Audit & Accounts Department

The Audit & Accounts Department is the handler as well as regulator of the financial aspects of the University. In recent times, various fundamental and structural reforms have been initiated in the Audit & Accounts Department of the University, which are expected to yield far-reaching, positive results in the years to come. The primary objective behind all these initiatives is to ensure financial discipline and to establish financial integrity.

In tune with the responsibility for ensuring the financial integrity of the University, this department has taken steps to initiate and implement the following measures.

- (1) The Purchase & Works Manual of the University of Calcutta has already been made effective on and from 18th October, 2016.

- (2) For the purpose of maintaining transparency and accuracy in the books of accounts, necessary steps have already been taken to implement the 'double entry' system of accounting.
- (3) To ensure smooth, correct and speedy disbursement of payments, the Audit and Accounts department has already taken necessary measures to implement ECS, RTGS mode of payments on and from 01-12-2016.
- (4) Long-pending fixed deposit reconciliation work has already been completed on the basis of available fixed deposits held by the University.
- (5) For the purpose of modernisation of the accounting system of the University and to cope up with the present computerized accounting system, a training programme was arranged for all the employees of the Audit and Accounts department, including the Cash Section.
- (6) The internal audit report for the period of 2015-2016 has already been prepared and the same will be submitted to the State Government after following the proper procedures.

2.2 Estate & Trust Office

In the financial year 2015-16, the Estate & Trust department has received Rs. 3,00,000/- (Three lac) as donation and Rs. 17,59,776/- (Seventeen Lac fifty nine thousand and seven hundred seventy six) as rent from different tenants. 133 scholarships were awarded and 14 memorial lectures have been organised by this department.

The University has collected Rs. 21,44,794/- as service charges from different endowment funds.

The University has taken a professional approach for fixing the rent from different rented properties by appointing a Chartered Valuer.

2.3 Registrar's Office

The Office of the Registrar has provided consistent support in order to ensure the smooth functioning of the University administration. Through the steady efforts of the Registrar's Department, administrative transparency and consistency could be ensured. During the financial year 2015-16, the collections made by the Registrar's department are as follows :

Sl. No.	Particulars	Amount (Rs.)
1	Sales Counter	33,80,131.00
2	Transcript	11,03,000.00
3	Registration & Migration	1,41,97,669.00

2.4 Engineering Department

The Engineering Department is entrusted with the responsibility for electrical, civil, and all other related maintenance works as well as up-keep of the eight academic campuses, two field stations, seventeen hostels for students, teachers' quarters, residential facilities for non-teaching staff, medical centre, heritage building at Raja S. C. Mullick Square, the Rowing Club, the Maidan tent, guest houses, the Academic Staff College, and rented-out properties of the University at different places in and around Kolkata and nearby districts.

The scope and volume of the tasks that are being carried out by this department over the years are huge, and have been duly acknowledged as such. During the financial year 2015-2016, the Engineering Department was entrusted with various types of civil, electrical and other related repairing and renovation works at different campuses and hostels of the University. Approx. Rs. 12.00 crores had been sanctioned during the last financial year. The various works which have been executed are related to the annual maintenance of transformers, lifts, water supply system, works in the centenary auditorium, works relating to termite control, repairing, renovation and modernization of laboratories, offices,

common areas of various buildings and campuses and also furniture and interior decorative works. Almost all these works have already been executed.

2.5 University Press

The University Press remains the dependable work centre for the vast printing-related jobs of the University. It efficiently prints the various scholarly publications and other miscellaneous matters, particularly the vital examination related matters. Equipped with modern technology, the University Press, perhaps the earliest of its kind in the country, continues to competently print scholarly journals of various academic departments, text books and various confidential matters relating to University examinations. The revenue earned during the year 2015-16 from sale of University Publications is Rs. 1.60 cr.

2.6 University Library System

The University Library, with over a million volumes, is a major scholarly resource, not only for the University academic community, but also for local as well as external researchers. The University Library System, being a vast treasure-house of knowledge, continues to support the teaching-learning activities of students, scholars and faculty members of the University through its decentralized network of libraries, comprising the Central Library, five campus libraries, forty departmental libraries, and four libraries of the Centres of Advanced Studies spread across eight major campuses.

To enhance online teaching-learning activity, the Library provides access to e-resources for its academic community through internet facilities available at all major campuses round the clock. During the period under review, more than 13,000 electronic journals, 50,000 electronic books and 40 bibliographical databases have been accessible to the users. During the last year, hard copies of 9,342 books have been added to the Library collection.

2.7 Department of the Controller of Examinations

Through the continuous efforts of the Department of the Controller of Examinations it has been possible for the University to hold and publish results of different post-graduate examinations in time. In order to address the task of evaluation and scrutiny of huge numbers of answer scripts, teachers of the affiliated colleges are being involved in a decentralized manner. Through the efforts of the department, receipts during the year 2015-16 have been as follows :

Sl. No.	Particulars	Amount (Rs.)
1	Examination Fees	15,35,19,000.00
2	Post-Examination Fees	1,78,35,000.00
3	Condonation of short percentage of attendance	27,03,750.00
4	Sale of waste paper	30,22,322.00
		17,70,80,072.00

2.8 Offices of the Faculty Secretaries

The Offices of the Faculty Secretaries of different faculties act as forums for the faculty-members and also as advisory bodies to the Deans. They have been playing key roles in promoting e-governance. These offices are involved in improving coordination within the faculty-members as well as between the faculty-members and administration of the University. Online admission process for different post-graduate courses has already been introduced. Moreover, the Calcutta University Industry-Institute Partnership Programme (CUIIPP) cell is being run under the aegis of the office of the Secretary, UCSTA. Through the efforts of this office, in the area of University-Industry partnership, the University has made significant achievements. The University has been able to generate revenue of Rs. 97,34,907/- during the financial year 2015-16 in case of online P.G. admission through online SBI-collect.

2.9 Department of Inspector of Colleges

The Department of Inspector of Colleges has inspected 46 colleges during 2015-16 inclusive of those for introduction of new subjects. Moreover total fees collected during the year 2015-16 has been Rs. 4,72,000/-. Through the constant efforts of this department, streamlining the co-ordination between the University and the different colleges has been made possible.

2.10 Placement Cell

The Placement Cell of the University is the connecting thread facilitating the coordination and communication between students, alumni and employers. Through the efforts of the placement cell, students are made aware of the available career options that help them to identify their career objectives. The placement cell helps students in skill-development and job-search strategies that help in achieving their career goals. With the help of the placement cell the students are able to identify suitable potential employers whose requirements match their expertise so as to achieve their career goals. In 2015-16, 175 students of the University have been recruited by 42 major national & international companies through the placement cell. We propose to provide financial support to these training and placement efforts.

2.11 Staff Welfare Activities

Staff Welfare Activities constitute a prime matter in any organisation and this University is no exception. Through a proper and well-balanced staff welfare programme it is possible to ensure a healthy and satisfied working environment in the organization. The staff welfare activities taken up by the University involve grant of House Building Loans, Group Health Insurance Schemes to tide over the crisis in case of medical emergencies, and also maintenance of the Medical Aid Fund which is created from the regular contributions of the staff-members. During the

financial year 2015-16 an amount of Rs. 1,62,29,115/- was disbursed towards House Building Loans and an amount of Rs. 1,41,25,002/- was received as recovery of loans. In case of Medical Aid Fund, Rs. 10,70,000/- was disbursed to 30 beneficiaries during 2015-16.

2.12 Sports Department

The students of this University have not only excelled in the academic sphere, but have also left their mark on a whole range of activities outside classrooms and laboratories. The University participated in various international, national, inter-zonal and inter-University tournaments in 2015-16. The highlights of sports achievements are given below :

Sl. No.	Tournaments	Achievements
1	All India Inter-University Waterpolo	2 nd place
2	All India Inter-University Swimming and Diving	Gold-1, Silver-2, Bronze-2
3	All India Inter-University Gymnastics	Gold-4, Silver-4, Bronze-3
4	All India Inter-University Gymnastics (women) Team	2 nd place
5	Squash Racquet (M) All India Inter-University	3 rd place
6	Lawn Tennis (M) East Zone Inter-University	2 nd place
7	Badminton (W) East Zone Inter-University	4 th place
8	Kabaddi (M) East Zone Inter-University	3 rd place
9	Cricket (W) East Zone Inter-University	2 nd place

10	Table Tennis (M) East Zone Inter-University & Inter-Zonal	Champion & 3 rd place
11	Table Tennis (W) East Zone Inter-University & Inter-Zonal	Champion & 3 rd place
12	Football (M) East Zone Inter-University	2 nd place
13	Ajoy Ghosh Memorial Trophy (C.A.B)	Champion
14	Inter-University T-20 Tournament (C.A.B)	Runners up
15	All India Inter-University Athletics (M & W) 2015-16	Gold-2, Silver-1, Bronze-2
16	Chess (M&W) East Zone & Inter-Zonal Inter-University 2015-16	Champion & 4 th place
17	All India Inter-University Squash Racquet (M) 2015-16	3 rd place
18	East Zone Lawn Tennis (M) 2015-16	2 nd place

The net expenditure in the financial year 2015-16 for the department comes to an amount of Rs. 45.62 lac.

2.13 National Service Scheme (NSS) Cell

Through the efforts of the National Service Scheme (NSS), our students take part in a whole range of community and social welfare activities, fulfilling their social obligations. Highlights of the University's NSS activities during the period under consideration are :

- I. Celebration of World Environment Day in collaboration with department of Environmental Science on 5th June, 2015.
- II. Observance of the NSS Day with 500 NSS functionaries on 24th September, 2015.

- III. Celebration of the National Integrity Day on 31st October, 2015, the birthday of Sardar Vallabhbhai Patel.
- IV. Celebration of the National Youth Day on 12th January, 2016, the birthday of Swami Vivekananda. About 1400 NSS functionaries of the University took part in the programme.
- V. University NSS functionaries have also observed the National Republic Day at the College Street Campus of the University on 26th January, 2016.
- VI. NSS Volunteers of the University attended the Republic Day Parade Camp and also took part in cultural activities at New Delhi during January, 2015.
- VII. NSS Volunteers of the University participated in State Level Republic Day Parade on 26th January, 2016 at Red Road Kolkata.
- VIII. Observed the International Day of Yoga on 21.06.2015 at C.U. Rowing Club with 450 NSS functionaries.
- IX. Observed Anti Drug Abuse Day in collaboration with Narcotics Control Bureau, Govt. of India on 26.06.2015 at Law Library Hall, C.U. with 500 NSS functionaries.

3. Summary of the Budget Proposals

It is important to note that budgetary allocation embodies only an estimate and assumption about future revenue generation, and is not an assurance of availability of fund. Accordingly, expenditures are subject to appropriate financial control.

The Budget Estimates for 2017-18 and Revised Estimate for 2016-17 are prepared on the basis of the proposals received from the departments and subsequent follow-up through discussions with Heads of all Academic and Administrative Departments of the University. In

the interest of the academic excellence and research programmes of the University, the estimates under various budgetary items have been adjusted in view of the available limited resources. The actual figures for 2015-16 as shown in the budget are subject to rectification, wherever necessary. Figures and Heads of Expenses have been regrouped / rearranged, wherever necessary, as necessitated during the process of budget preparation.

The budgetary proposals along with Annexure are placed for kind consideration and approval.

I would like to extend my deep gratitude to the Hon'ble Vice-Chancellor, the Hon'ble Pro-Vice-Chancellor (Academic Affairs), the Registrar, the Deans of Faculties, the Heads of Academic and Administrative departments etc. for rendering their valued advice, guidance and cooperation in the preparation of this Budget. I offer my thanks to all officers and employees of the University for their help and contributions. Finally, on behalf of the University, I thank the State Government, the Central Government, the UGC and all other Funding Agencies for helping us to take forward the University in its journey towards greater heights of excellence.

Thank you all.

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University of Calcutta