



UNIVERSITY OF CALCUTTA
OFFICE OF THE UNIVERSITY ENGINEER
87/1 College Street
Darbhanga Building, GroundFloor
Kolkata-700073
Website :-www.caluniv.ac.in

NOTICE INVITING TENDER

University of Calcutta invites **sealed** TENDERS from resourceful and bonafide contractors for the following work

1.	N.I.T. No	:	Eng /CT- 260 /2020-21	Dated – 15 / 02 /2021
2.	Name of Work	:	Making partition to separate H.O.D. room (for official work) and total renovation work for the office room in the dept. of south and south east asian studies .(C.U.). 1, reformatory street, Kolkata 700001.	
3.	Estimated Cost	:-	Rs 1,15,897.00	
4.	Earnest Money	:-	A sum of Rs 5800/- of the estimated amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is deducted by the University from the running bills/final bill as per norms. EMD is exempted for those bidders who are registered with NSIC/MSME or any Government organization- to safeguard against a bidder withdrawing/altering his bid during the bid validity period.	
5.	Time of completion	:-	21 days	
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted.(only completion certificate of the work should be treated as Credential.	
7.	Last date of Sale/ issue of quotation papers		TO BE DOWNLOADED FROM WEBSITE.(www. caluniv.ac.in)	
8.	Last Date and Time of quotation Submission	:-	26 / 02 / 2021.(up to 2.00 PM)	
9.	Date and Time of quotation Opening	:-	On or after 3:00 PM 26 / 02 / 2021	

N.I.T no ,Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened thus cancelled.

The undersigned reserves the right to reject any or all Tenders without assigning any reason what so ever.

UNIVERSITY ENGINEER (C.U)



UNIVERSITY OF CALCUTTA

Name of the work:- making partition to separate H.O.D. room (for official work) and total renovation work for the office room in the dept. of south and south east asian studies .(C.U.). 1, reformatory street, Kolkata 700001.

N. I.T. no- Eng /CT- 260 /2020-21 .

Dated:- 15 / 02 /2021

Estimated cost :- Rs 1,15,897.00

Name of Agency:-

Address of Agency:-

Rate quoted by Agency:- (%)
Percent Above / At par / Below



UNIVERSITY OF CALCUTTA

N. I.T. no- Eng/CT- 260 / 2020- 21. Dated 15 / 02 / 2021

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT. which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIQ.** **The tendered must write the name of the work , NIQ no , the date of opening and name of the bidder on the envelop failing which the quotaion will not be opened thus will be treated as cancelled.**
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value .



5. The allotted time for completion of the work is as specified in the NIQ from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6. (a)If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security .So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Gurrantee shall be returned immediately on successful completion of contract.

(b) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as **Security Deposit**. Which will be released after a period of six months from the date of completion of the work on application.

7.A sum of 5% of the estimated amount i.e value **as mentioned in the NIQ** .in the form of demand draft in favour of UNIVERSITYOF CALCUTTA payable at Kolkata is to be attached with the tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenderers on application after issue of work order to the successful bidder.For successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

Amount:-

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.



9.The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words in figure other wise the tender will be cancelled.

11. The University will not be bound to accept the lowest bidder.

12.The University will not supply any materials to the contractor.

13. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative (Sub-Assistant Engineer) & the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

14. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

15.Defect & liability Period :-The defect & liability period will be for a period of six months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at their own cost failing which the retention money will be forfeited.

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE

Specific price schedule for making partition to separate H.O.D. room (for official work) and total renovation work for the office room in the dept. of south and south east asian studies .(C.U.).
1, reformatory street, Kolkata 700001.

Sl no	Description of work	Unit	Rate	qty	amount
1	<p>Wall panelling / partition with Melamine faced 3 layered flat pressed wood particle board of approved make and brand as per direction of Engineer - in - Charge of requisite grade bonded with phenol formaldehyde synthetic resin conforming to IS: 848 - 1974 (excluding the cost of supporting frame work and teak wood battens / lipping) Size:(5.25x1.5+1.5x6.00) Prelaminated particle board conforming to IS: 3087 - 1985 and IS 12823 -1990. Both side decorative laminate -----Interior Grade ---(9mm thick) (Page 172, I-1/B/ii/b)</p>	sqm	873/-	22.875	Rs 19969.87
2	<p>Supplying profiles of required section made of Aluminium Alloy Extrusion conforming to IS: 732-1983 and IS: 1285-1975; Anodised with required film thickness and specified colour/natural matt finished conforming to IS: 1868-1983 for fabrication of Structural Glazing, Curtain Wall formed of basic sections of any ISI embossed/certified make and brand as per direction of Engineer-in-charge. (Payment will be made on finished length of the work). 15 micron colour anodizing (size:3x5.25+4x6.00+22x1.5) Structural glazing /Curtain Wall Mulion & Transom (Weight @1.819 Kg per Meter) (p-248, I-19)</p>	mtr	463/-	72.75	Rs 33683.25
3	<p>Cleaning the walls and ceiling by scraping, sand papering and smoothening down the surface including putting (p-204, I-6/a)</p>	sqm	17/-	159.26	Rs 2707.42

4	<p>Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC. (In Ground Floor) (p-195, I- 7)</p> <p>Two Coats Water based interior grade Acrylic Primer</p>	p % Sq.M	4420 /-	143.93	Rs 6361.70
5	<p>Acrylic Distemper to interior wall, ceiling with a coat of solvent based interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothing of surface. P-196, I-10)</p> <p>Two Coats(quantum same as item no-4)</p>	Sqm	70/-	143.93	Rs 10075.10
6	<p>painting with best quality synthetic enamel paint of approved make and brand including smoothing surface by sand papering etc. including using of approved putty etc. on the surface, if necessary :</p> <p>a)On steel or other metal surface :With super gloss (hi-gloss) -One coat (with any shade except white)</p>	sqm	51/-	15.33	Rs 781.83
7	<p>Supplying & laying of approved brand of scratch proof, semi flexible P.V.C. blended homogeneous marble Vinyl flooring in tiles conforming to IS:3461, fixing with synthetic acrylic adhesive after preparing the floor, levelling & smothering when necessary with suitable putty, as per the design & instruction of the Engineer-in-charge. 2 mm thick (p-76, I-1/A)(quantum same as item no-4)</p>	sqm	578/-	43.575	Rs 25186.35
8	Partly glazed partly panelled or fully glazed	s qm		2.88	

	<p><i>single leaf aluminium swing door made of extruded and anodized alloy aluminium sections, fabrication including cutting to proper shape and size, drilling and aligning, fitted with heavy duty hydraulic action floor spring placed in the floor with mending damages, with top pin assembly of approved make and brand, fitted with in built locking arrangement, flush bolt, glazing clips and all other necessary fittings, fixtures, adhesives and joineries, cutting glass of approved make to requisite shape and size fitting with dry set neoprene or EPDM gasketing, cutting to requisite shape and size panel board (prelaminated particle block) fixing them with glazing clips as per drawing, specification and direction of Engineer in charge. (p-240 ,I -2/B) (1.2x1.2x2) =</i></p>		1281/-		Rs 3689.28
	<p>Total tentative cost Including 12% GST----- Adding 1% L.W.Cess-----</p>	=			Rs 102454.80 Rs 12294.57 ----- Rs 114749.37 Rs 1147.49 ----- Rs 115896.86 Rs 1,15,897.00 -----
Total=	Rupees one lac fifteen thousand eight hundred ninety seven only				

Name of the Agency –

Address of the Agency-

Amount or Rate quoted by the Agency –

Signature of the Agency with Date –